



REPUBLIC OF SOUTH AFRICA

**FORM 1**  
**APPLICATION FOR APPOINTMENT AS SHERIFF**  
REGULATIONS RELATING TO SHERIFFS, 1990  
[Regulation 2B(1)]

Please note:

1. *This form must be completed in block letters.*
2. *The information required in respect of race and gender, is for giving effect to legislation and policies relating to equity.*
3. *If there is a conflict of interest regarding any current post held by you, you may be asked to relinquish such post.*
4. *Appointment as sheriff will be subject to qualifying for a Fidelity Fund Certificate.*
5. *A person appointed as sheriff will have to successfully complete a training course before he or she may resume the duties of a sheriff.*
6. *The following documentation must accompany the application form:*
  - (a) *A curriculum vitae;*
  - (b) *a certified copy of your identity document;*
  - (c) *certified copies of all educational qualifications;*
  - (d) *certificates of service or, if not available, an affidavit by you in respect of previous periods of service;*
  - (e) *testimonials, if available, from previous employers;*
  - (f) *the names, addresses and telephone numbers of two references;*
  - (g) *an affidavit regarding prior convictions and sequestrations (if any);*
  - (h) *an affidavit that you have the financial ability to establish and operate the office of sheriff including a list of all your assets and liabilities; and*
  - (i) *if you occupy the office of a sheriff in a different court or area or are a practicing attorney or a practicing advocate, a written undertaking that you will vacate that office or profession upon your appointment to the vacant office of sheriff.*

[If the space provided is inadequate, submit information as an Annexure to this form and sign each page.]

View the contact details for the various Magistrate Courts  
([http://www.justice.gov.za/contact/lowercourts\\_full.html](http://www.justice.gov.za/contact/lowercourts_full.html))

**PART A: APPLICATION [To be completed by applicant]**

Surname:																																											
Full Names:																																											
ID. No./ Date of Birth	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td>/</td><td></td></tr></table>																		/		/																						
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Race	African <input type="checkbox"/> White <input type="checkbox"/> Coloured <input type="checkbox"/> Indian <input type="checkbox"/>																																										
Gender	Female <input type="checkbox"/> Male <input type="checkbox"/>																																										
Are you a South African Citizen? If no, please state nationality:	Yes <input type="checkbox"/> No <input type="checkbox"/> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																										
Have you been convicted of a criminal offence? If yes, please give details of offence and sentence:	Yes <input type="checkbox"/> No <input type="checkbox"/> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																										
Have you ever been dismissed from employment? If yes, please give full details:	Yes <input type="checkbox"/> No <input type="checkbox"/> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																										
Has any civil judgment been given against you? If yes, please give full details:	Yes <input type="checkbox"/> No <input type="checkbox"/> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																										
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Preferred method for correspondence:	Post <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/>																																										
Correspondence contact details (In terms of above):																																											

Postal address:		
	Code (            )	
Preferred official language for correspondence?		
Do you have a valid driver's licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/> Code:

**PART B: CHOICE OF CENTRE OF APPOINTMENT** (in the event of more than one vacancy in one region being advertised)

Centers where appointment is preferred, in order of preference:	
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**PART C: LANGUAGE PROFICIENCY – state “good”, “fair” or “poor”**

Languages (specify)						
Speak						
Read						
Write						

**PART D: QUALIFICATIONS**

Name of school/Technical College	Highest qualification obtained	Year obtained
Tertiary education (complete for each qualification you obtained after grade 12 qualification, as well as seminars/courses attended relating to functions of sheriff)		
Name of institution	Name of qualification	Year obtained
Current study (institution and qualification):		



**PART E: WORK EXPERIENCE AND CURRENT BUSINESS ACTIVITIES**

Employer (including current employer)	Position held	From		To		Reason for leaving (including retirement, misconduct or ill-health)
		MM	YY	MM	YY	

**PART F: REFERENCES**

Name	Relationship to you	Tel. No. (office hours)

**PART G: DECLARATION**

I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed.

Signed at ..... this ..... day of ..... 20.....

.....  
Signature of Applicant